

BURGHCLERE PARISH COUNCIL

Clerk: Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX
07851 956078 **E-mail:** clerk@burghclereparish.gov.uk

**Parish Councillors are summoned to a meeting of Burghclere Parish Council on
Monday 4th November 2024 at 7pm**

to be held in the Portal Hall Club Room

A G E N D A

- 1. Apologies**
- 2. Declaration of members' interests for this meeting**
 - *To be submitted to the Clerk prior to the meeting*
- 3. Confirm minutes of the Ordinary Council Meeting held on 7th October 2024**
 - *To be circulated prior to the meeting*
- 4. Review progress of actions from meeting held on 7th October 2024**
 - *As given at end of agenda*
- 5. To receive minutes of Pinder Recreation Trust meeting held 2nd September 2024**
 - *To be circulated and accepted as a report to this meeting.*
- 6. County councillor report**
- 7. Borough councillor report**
- 8. Parishioners' open time**
- 9. Chairman's comments**
- 10. Planning applications and appeals received since previous meeting 2024**
 - **To consider:**

24/02357/HSE & 24/02358/LBC Oxdrove House Ox Drove Burghclere RG20 9HJ
Formation of new Paddle court within the grounds of Oxdrove House garden.
Alteration to the existing detached garage with the formation of two new garage doors
on the eastern elevation.

Response due by: 7th November 2024

Documents available here:
[24/02357/HSE | Formation of new Paddle court within the grounds of Oxdrove House garden. Alteration to the existing detached garage with the formation of two new garage doors on the eastern elevation. | The Oxdrove House Ox Drove Burghclere Hampshire RG20 9HJ \(basingstoke.gov.uk\)](#)

- **To note:**

- Planning Applications received for consultation after the meeting agenda has been published may also be considered.
- Planning Applications currently being considered/in appeal to be reviewed as required.

24/02064/HSE Parsons Corner Harts Lane Burghclere
Amendment to change description to “Erection of a two-storey side extension”

22/03203/FUL Land Between The Junction Of Winchester Road And Harts Lane
To receive updated information.

24/00038/REF
Land On The South And East Side Of Harts Lane Burghclere Hampshire
To consider & agree actions needed in advance of appeal hearing.

- Decisions recorded by B&DBC since previous meeting:

24/01994/PIP Rosella Cottage Tothill Burghclere RG20 9DZ
Refused

- 24/01994/PIP Land Adjacent Winchester Road Burghclere
Refused

- 24/01934/LBC Wergs Manor Well Street Old Burghclere RG20 9NH
Granted

- 24/01697/FUL Land At Signal Box Farm Spring Lane Burghclere
Refused

- T/00234/24/TPO 4 Stembridge Close Burghclere RG20 9AL
Part granted/Part refused

- 21/00230/LDEO Clerestone House Burghclere Road Earlstone
Granted

- 24/02004/LBC Portal Hall Church Lane Burghclere RG20 9HX
Granted

11. Planning update

- *Neighbourhood Plan – to include approval of draft Neighbourhood Plan monitoring review 1st April 2023 – 31st March 2024*
- *Review and agree amendments to planning response template*

12. Sports Club

- *To receive update.*

13. Community Engagement

- *To review draft of November “Burghclere Bulletin”*

14. Electric Vehicle Chargers

- *Receive updated information if available.*

15. Road and Flooding matters.

16. Tree Report

17. Footpaths report

18. Lengthsman

- *Finalise tasks for 30th November visit.*

19. S106 funding

- *Update following recent meeting with B&DBC.*
- *Consider community engagement to identify priorities for future s106 & CIL funding.*

20. Grant Applications

- **Burghclere with Newtown PCC**
 - *Consider 24/25 report received and approve release of previously approved £800 churchyard maintenance grant.*
 - *Consider application for 25/26 grant.*

21. Remembrance Sunday

- *To note arrangements.*

22. Website/IT update

- *Parish*
- *Pinder*
- *To receive update on new emails and website*

23. Documents for review

- *Draft Action Plan for the year commencing 1st April 2025*

24. Accounts

- *All documents to be circulated prior to the meeting:*
 - *To note monthly payments previously approved and approve any additional payments,*
 - *To receive and note bank reconciliation.to 28th October 2024*
 - *To note Clerk's revised salary due to agreed pay award for year commencing 1st April 2024.*
 - *To consider draft 25/26 budget*

25. Clerk's report

26. Future meetings

- Ordinary meeting Monday 9th December 2024 7pm

Public or Press are welcome to attend. Alternatively, Parishioners are invited to submit comments to the Clerk via telephone - 07851 956078 or email – clerk@burghclerepc.com.

The meeting minutes will be published on the parish website – www.burghclerepc.co.uk.

Jacqui Letsome, Clerk – 30th October 2024

Actions from October ordinary meeting:

Item No:	Action	Due by	Progress	Owner
87 & 88	Upload both September meeting minutes to website		Actioned	Clerk
89 c/f	Continue to progress bank signatory changes			Clerk
96	Upload planning application responses		Actioned	Clerk
97	Add NP monitoring review to next agenda.		Actioned	Clerk
97	Amend planning response template.			Cllr Crowley
97	Contact Oneill Homer to progress review		Actioned	Cllr Patrick-Smith
98	Check Sports Club lease		Actioned	Cllr Patrick-Smith
98	Check condition of reported trees.			Cllr Morton
98	Check removal of satellite dishes from trees.			Cllr Collins
103	Report footpaths to HCC		Actioned	Clerk
104	Complete Lengthsman schedule		In progress	Clerk
105	Contact B&DBC re s106 meeting and information		Actioned	Clerk
106	• Order poppy wreath. • Contact church. • Contact WI		All actioned	Clerk
107	Complete website amendments		Actioned	Clerk
108	Upload amended documents to website		Actioned	Clerk

108	Add Action Plan for year commencing 1 st March 2025 to November agenda		Actioned	Clerk
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