

BURGHCLERE PARISH COUNCIL

Clerk: Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX
07851 956078 **E-mail:** clerk@burghclereparish.gov.uk

**Parish Councillors are summoned to a meeting of Burghclere Parish Council on
Monday 3rd February 2025 at 7pm**

to be held in the Portal Hall Club Room

A G E N D A

- 1. Apologies**
- 2. Declaration of members' interests for this meeting**
 - *To be submitted to the Clerk prior to the meeting*
- 3. Confirm minutes of the Ordinary Council Meeting held on 13th January 2025**
 - *To be circulated prior to the meeting*
- 4. Review progress of actions from meeting held on 13th January 2025**
 - *As given at end of agenda*
- 5. To receive minutes of Pinder Recreation Trust meeting held 9th December 2024**
 - *To be circulated and accepted as a report to this meeting.*
- 6. Councillor resignation**
 - *To note resignation of Andrew Crowley as a Parish Councillor and Vice-Chairman, and as Chairman of Pinder Recreation Trust.*
 - *To receive nominations for Vice-Chairman of Burghclere Parish Council and vote.*
 - *To appoint Chairman of Pinder Recreation Trust.*
- 7. County councillor report**
- 8. Borough councillor report**
- 9. Parishioners' open time**
- 10. Repair Café Presentation**
 - *To receive presentation from Derek Prior of North Hampshire Repair Café.*
- 11. Chairman's comments**
- 12. Planning applications and appeals received since previous meeting**

- **To consider:**

- Nothing received to date.

- **To note:**

- Planning Applications received for consultation after the meeting agenda has been published may also be considered.
- Planning Applications currently being considered/in appeal to be reviewed:
 - 22/03203/FUL Land Between The Junction Of Winchester Road & Harts Lane
To receive updated information if available.
 - 24/01567/FUL 6 Weir Vale Cottages Sydmonton Road Old Burghclere RG20 9NR
To note appeal notification received and agree comments to be submitted by 27th February 2025.
 - 24/01994/PIP Land Adjacent Winchester Road Burghclere
To note appeal notification received and agree comments to be submitted by 13th February 2025.
 - **24/02789/FUL** Land At Manor Farm Old Burghclere RG20 9NS
To consider response to communication received from Irwin Mitchell LLP.
- Decisions recorded by B&DBC since previous meeting:
 - 24/02929/LDPO Rosella Cottage Tothill Burghclere Hampshire RG20 9DZ
Granted
 - 24/02357/HSE Oxdrove House Ox Drove Burghclere Hampshire RG20 9HJ
Granted
 - 23/00409/HSE Forge House Winchester Road Whitway Burghclere RG20 9LE
Granted
 - 24/02835/HSE Downsview 12 Elkington Close Burghclere RG20 9HU
Granted

13. Planning update

Neighbourhood Plan review:

- *To receive update on progress, including grant application.*
- *To review and approve Oneill Homer quote.*

14. Road and Flooding matters.

15. Footpaths report

16. Electric Vehicle Chargers

- *Receive updated information if available.*

17. Sports Club

- *To receive update.*

18. S106 funding

- *To receive update re s106 claim for playground matting.*

19. Website/IT update

- *Parish*
- *Pinder*
- *To note progress on transition to gov.uk emails*

20. Lengthsman Visit

- *To note 18th February (AM) as date of next visit and agree tasks.*

21. Litterwarden Service Level Agreement

- *To consider and agree proposed B&DBC Service Level Agreement.*

22. Documents for review

- *Asset Register*

23. Accounts

- *All documents to be circulated prior to the meeting:*
 - *To note monthly payments previously approved and approve any additional payments,*
 - *To receive and note bank reconciliation.to 29th January 2025*
 - *To note actual budget 24/25 to 31st January.*

24. Clerk's report

25. Future meetings

- *The next Ordinary meeting will be held on Monday 3rd March 2025.*
- *To reconsider Annual Assembly date (previously agreed as 20th May 2025)*

Public or Press are welcome to attend. Alternatively, Parishioners are invited to submit comments to the Clerk via telephone - 07851 956078 or email – clerk@burghclerepc.com.

The meeting minutes will be published on the parish website – www.burghclerepc.co.uk.

Jacqui Letsome, Clerk – 29th January 2025

Actions from 13th January ordinary meeting:

Item No:	Action	Due by	Progress	Owner
163	Upload December meeting minutes to website		Actioned	Clerk

115 c/f	Complete and submit Newbury Building Society form			Cllr Patrick-Smith/Clerk
123 c/f	Write to sports club re accounts			Cllrs Crowley/Pa trick-Smith
167	Make enquiries re appeal timescale.		Actioned	Borough Cllr Izett
170	Submit planning responses		Actioned	Clerk
171	Contact Oneil Homer to commence grant application process.		Actioned	Cllr Patrick-Smith
176	Arrange meeting re “News from the villages”		In progress	Cllr Patrick-Smith
176	Invite Repair Café representative to future meeting.		Actioned	Cllr Patrick-Smith
177	Obtain further quotes re playground matting. Obtain signage quote.		In progress	Cllr Harvey Cllr Crowley
178	Complete setup of new emails			Cllrs Parkes/Mort on/Collins
179	Progress payments		Actioned	Clerk
179	Submit Precept request		Actioned	Clerk
181	Invite Repair Café representative to present at Annual Assembly			Cllr Patrick-Smith