

BURGHCLERE PARISH COUNCIL

Clerk: Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX
07851 956078 **E-mail:** clerk@burghclereparish.gov.uk

**Parish Councillors are summoned to the Annual Meeting of Burghclere Parish Council
on Monday 12th May 2025 at 7pm to be held in the Portal Hall Clubroom**

A G E N D A

1. Election of Chair

To receive nominations and vote.

2. Apologies

Received from Cllr Amanda Harvey.

3. Declaration of Interests for this meeting

4. Election of Vice-Chair

To receive nominations and vote.

5. Register of Interests

Reminder to review and update.

6. Election of Planning Working Group

Current members – Cllrs Whiting, Patrick-Smith & Parkes

7. Election of Finance Working Group

Current members – Cllrs Whiting & Morton

8. Election of Staffing Working Group

Current members – Cllrs Whiting, Parkes & Patrick-Smith

9. Appointment of Earlstone Common Management Committee Representatives

Current PC representatives are: Cllrs Morton, Patrick-Smith and Collins

10. Appointment of Sports Club Representative

Currently Cllr Collins

11. Confirm Monitoring Roles

Tree Officer – Currently Cllr Morton

Footpaths – Currently Cllr Harvey

Triangle – Currently B Canning

*Allotments – Currently Pinder Recreation Trust
Play area – Currently Cllr Harvey (Clerk monitors reports)
Defibrillator – Currently Cllr Whiting
Roads – Currently Cllr Parkes*

12. Election of Chair & Vice-Chair of Pinder Recreation Trust Management Committee

Currently – Cllr Whiting – Chair and Cllr Patrick-Smith – Vice-Chair

Public or Press are welcome to attend.

*Alternatively, Parishioners are invited to submit comments to the Clerk via telephone - 07851 956078
or email – clerk@burghclereparish.gov.uk*

The meeting minutes will be published on the parish website – www.burghclereparish.gov.uk

Jacqui Letsome, Clerk – 7th May 2025