

BURGHCLERE PARISH COUNCIL

Clerk: Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX
07851 956078 **E-mail:** clerk@burghclereparish.gov.uk

**Parish Councillors are summoned to a meeting of Burghclere Parish Council on
Monday 13th October 2025 at 7pm**

to be held in the Portal Hall Club Room

A G E N D A

- 1. Apologies.**
- 2. Declaration of members' interests for this meeting**
- 3. Confirm minutes of the Ordinary Council Meeting held on 1st September 2025**
- 4. Review progress of actions from meeting held on 1st September 2025**
 - *As given at end of agenda*
- 5. To receive minutes of Pinder Recreation Trust meeting held 7th July 2025**
 - *To be circulated and accepted as a report to this meeting.*
- 6. County councillor report**
- 7. Borough councillor report**
- 8. Police report**
- 9. Parishioners' open time**
- 10. Chairman's comments**
- 11. Planning applications and appeals received since previous meeting**
 - **To consider:**
 - **24/02789/FUL (amendment)** Land At Manor Farm Old Burghclere RG20 9NS
Erection of steel framed building to be used as an on-floor grain dryer and store and associated works
Response due by 26th September 2025 – extension agreed.

Documents available here:

[24/02789/FUL | Erection of steel framed building to be used as an on-floor grain dryer and store and associated works. | Land At Manor Farm Old Burghclere Newbury Hampshire RG20 9NS](#)

- **To note:**

- Planning Applications received for consultation after the meeting agenda has been published may also be considered.
- Planning Applications currently being considered/in appeal/enforcement to be reviewed as required:
 - 22/03203/FUL Land Between The Junction Of Winchester Road & Harts Lane
To receive updated information if available.
 - 24/01784/FUL Spindles Winchester Road Burghclere RG20 9DX
To note appeal dismissed.
- Decisions recorded since previous meeting:
 - T/00409/25/TPO Fernlea Heatherwold Newtown
Granted
 - 25/01830/HSE Pembroke House Burghclere Road Earlstone Common Burghclere
Granted

12. Planning update

- *To receive Neighbourhood Plan review update.*

13. Road and Flooding matters.

14. Footpaths report

15. Grass Cutting

- *To note current contractor unable to continue & agree to seek quotes.*

16. Burghclere Common

- *To consider SSE request to cut back trees near power lines.*

17. Lengthsman

- *To consider tasks for next visit on Saturday 25th October.*

18. Website/IT update

- *Parish & Pinder*

19. Documents for review

To review and approve the following policies & procedures:

- *Emergency Plan*
- *Action Plan 26/27*

20. Speed Indicator Device

- *To note progress.*

21. Grant Applications

- To approve payment of Church grant 25/26.
- To consider Church grant application 26/27

22. Remembrance Sunday – 9th November 2025

- To agree PC representative and note arrangements.

23. Accounts

- All documents to be circulated prior to the meeting:
 - To note monthly payments previously approved and approve any additional payments,
 - To receive and agree bank reconciliation to 30th September 2025.
 - To note actual budget 25/26 to 30th September 2025.

24. Clerk's report

25. Future meetings

- The next Ordinary meeting will be held on Monday 3rd November 2025.
- To consider and agree January 2026 meeting date.

Public or Press are welcome to attend. Alternatively, Parishioners are invited to submit comments to the Clerk via telephone - 07851 956078 or email – clerk@burghclereparish.gov.uk

The meeting minutes will be published on the parish website – www.burghclereparish.gov.uk

Jacqui Letsome, Clerk – 7th October 2025

Actions from 1st September meeting

Item No:	Action	Due by	Progress	Owner
83	Upload July meeting minutes to website		Actioned	Clerk
64 c/f	Make enquiries re Site Assessments & NP funding			Borough Cllr Izett
88	Write to run organiser		Actioned	Clerk
90	Submit planning application responses.		Actioned	Clerk
93	Thank countryside team and include in bulletin		Part actioned	Clerk
94	Check Cllr Morton's gov.uk email address		In progress	Clerk
95	Upload approved documents to website		Actioned	Clerk

97	Progress loan of Speed Indicator Devices		In progress	Clerk
98	Progress payments		Actioned	Clerk
78 c/f	Complete closure of NBS account		In progress	Clerk