

BURGHCLERE PARISH COUNCIL

Clerk: Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX
07851 956078 **E-mail:** clerk@burghclereparish.gov.uk

**Parish Councillors are summoned to a meeting of Burghclere Parish Council on
Monday 1st December 2025 at 7pm**

to be held in the Portal Hall Club Room

A G E N D A

1. Apologies

- Received from Cllr Patrick-Smith

2. Declaration of members' interests for this meeting

3. Confirm minutes of the Ordinary Council Meeting held on 3rd November 2025

4. Review progress of actions from meeting held on 3rd November 2025

- As given at end of agenda

5. To receive minutes of Pinder Recreation Trust meeting held 13th October 2025

- To be circulated and accepted as a report to this meeting.

6. County councillor report

7. Borough councillor report

8. Police report

9. Parishioners' open time

10. Chairman's comments

11. Planning applications and appeals received since previous meeting

- **To consider:**
 - 25/02609/RESMAJ Land East Of Newbury College Monks Lane Newbury
Reserved matters of appearance, layout and scale applicable to Phase identified on the approved phasing plan (drawing no. 50873 P1-11) of approved application 22/02754/OUTMAJ

Response due by: 10th December 2025. Decision to be made by West Berkshire Council

Documents available here:

[25/02609/RESMAJ | Reserved matters of appearance, layout and scale applicable to Phase 3 identified on the approved phasing plan \(drawing no. 50873 P1-11\) of approved application 22/02754/OUTMAJ | Land East Of Newbury College Monks Lane Newbury](#)

- 25/02263/HSE Highcroft House Deadmoor Lane Newtown RG20 9DL
Erection of 2m and 3m acoustic fencing and Erection of 2m high gates at existing driveway entrance.

Response due by: 16th December 2025

Documents available here:

[25/02263/HSE | Erection of 2m and 3m acoustic fencing and Erection of 2m high gates at existing driveway entrance. | Highcroft House Deadmoor Lane Newtown Hampshire RG20 9DL](#)

- **To note:**

- Planning Applications received for consultation after the meeting agenda has been published may also be considered.
- Planning Applications currently being considered/in appeal/enforcement to be reviewed as required:

- 22/03203/FUL Land Between The Junction Of Winchester Road & Harts Lane
To receive updated information if available.

- Decisions recorded since previous meeting:

- 24/01957/FUL Ashold Farm Harts Lane Burghclere
Refused
- 25/02400/ROC Land adjoining Oxleas Ox Drove Burghclere RG20 9HH
Granted
- 25/01312/OUT Land At Ayresfield Ayres Lane Burghclere
Refused

12. Planning update

13. Consultation on proposals for Local Government Reorganisation

- To note consultation open and agree response.

14. Road and Flooding matters.

15. Footpaths report

16. Grass Cutting

- To consider quotes/expressions of interest received.

17. S106/CIL

- To note latest s106 statement.
- To approve CIL report 24/25

18. Grants

To consider applications to:

- Bus Shelter Grant scheme
- Borough Councillor Grant scheme
- CPRE Community Hedge Fund

19. Accounts

- All documents to be circulated prior to the meeting:
 - To note monthly payments previously approved and approve any additional payments.
 - To note bank reconciliation to 31st October 2025
 - To review draft budget 2026/27

20. Clerk's report

21. Future meetings

- The next Ordinary meeting is due to be held on 12th January 2026

Public or Press are welcome to attend. Alternatively, Parishioners are invited to submit comments to the Clerk via telephone - 07851 956078 or email – clerk@burghclereparish.gov.uk

The meeting minutes will be published on the parish website – www.burghclereparish.gov.uk

Jacqui Letsome, Clerk – 26th November 2025

Actions from 3rd November meeting

Item No:	Action	Due by	Progress	Owner
129	Upload October meeting minutes to website		Actioned	Clerk
94 c/f	Check Cllr Morton's gov.uk email address		Actioned	Cllr Patrick-Smith
136	Add bus shelter grant scheme to December agenda		Actioned	Clerk
137	Submit planning application responses		Actioned	Clerk
138	Review and respond to Neighbourhood Plan monitoring report		Actioned	Cllr Patrick-Smith
138	Submit comments regarding Oakley Farm proposal		Actioned	Cllr Patrick-Smith/Clerk
140	Progress Burghclere Common contractor		Actioned	Clerk

141	Forward contact details re expression of interest re grass cutting to Cllr Whiting		Actioned	Clerk
120 c/f	Update emergency plan and share to website		Actioned	Clerk
142	Upload Action Plan 26/27 to website		Actioned	Clerk
143	Contact Newtown PC re SID		Actioned	Cllr Patrick- Smith
144	Process payments		Actioned	Clerk
144	Prepare new draft budget		Actioned	Clerk