

BURGHCLERE PARISH COUNCIL

Clerk: Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX
07851 956078 **E-mail:** clerk@burghclereparish.gov.uk

**Parish Councillors are summoned to a meeting of Burghclere Parish Council on
Monday 2nd February 2026 at 7pm**

to be held in the Portal Hall Club Room

A G E N D A

- 1. Apologies**
- 2. Declaration of members' interests for this meeting**
- 3. Confirm minutes of the Ordinary Council Meeting held on 12th January 2026**
- 4. Review progress of actions from meeting held on 12th January 2026**
 - As given at end of agenda
- 5. To receive minutes of Pinder Recreation Trust meeting held 1st December 2026**
 - To be circulated and accepted as a report to this meeting.
- 6. County councillor report**
- 7. Borough councillor report**
- 8. Sports Club**
 - To agree new Parish Council representative
 - To receive update (if available)
- 9. Police report**
- 10. Parishioners' open time**
- 11. Chairman's comments**
- 12. Planning applications and appeals received since previous meeting**
 - To consider applications and appeals received since 12th January 2026
 - 26/00103/HSE & 25/02978/LBC Wergs Manor Well Street Old Burghclere RG20 9NH
Replacement of existing main entrance gates including demolition of brick wall return and partial demolition of garden wall attached to main house.

Documents available here:

[26/00103/HSE | Replacement of existing main entrance gates including demolition of brick wall return and partial demolition of garden wall attached to main house | Wergs Manor Well Street Old Burghclere Hampshire RG20 9NH](#)

Response due by: 11th February 2026

- 25/02957/FUL Pembroke House Burghclere Road Earlstone Common Burghclere
Erection of a single dwelling, new access and associated works

Documents available here:

[25/02957/FUL | Erection of a single dwelling, new access and associated works. | Land At Pembroke House Earlstone Common Burghclere Hampshire](#)

Response due by: 10th February 2026

- 25/02027/FUL Rosella Cottage Tothill Burghclere Hampshire RG20 9DZ

Demolition of an existing bungalow, various outbuildings and hard standing landscape to erect two detached dwellings

Response due by: 9th February 2026

Documents available here:

[25/02027/FUL | Demolition of an existing bungalow, various outbuildings and hardstanding landscape to erect two detached dwellings | Rosella Cottage Tothill Burghclere Hampshire RG20 9DZ](#)

- **To note:**

- Planning Applications received for consultation after the meeting agenda has been published may also be considered.
- Planning Applications currently being considered/in appeal/enforcement to be reviewed as required:
 - 22/03203/FUL Land Between The Junction Of Winchester Road & Harts Lane
To receive updated information if available.

- Decisions recorded since previous meeting:

- None received to date.

13. Planning update

14. Road and Flooding matters.

15. Footpaths report

16. Earlstone Common and Herbert Plantation representatives

- To agree PC representatives on both committees.

17. Grass Cutting

- To consider additional quote received.

18. Policies for approval

- **To review & approve:**
 - Asset Register
 - Publication scheme

19. Grants

- Consider application to County Councillor Grant scheme.

20. Accounts

- All documents to be circulated prior to the meeting:
 - To note monthly payments previously approved and approve any additional payments.
 - To note bank reconciliation to 23rd January 2026
 - To note actual/budget 25/26 to 23rd January 2026

21. Clerk's report

22. Future meetings

- The next Ordinary meeting is due to be held on 9th March 2026

Public or Press are welcome to attend. Alternatively, Parishioners are invited to submit comments to the Clerk via telephone - 07851 956078 or email – clerk@burghclereparish.gov.uk

The meeting minutes will be published on the parish website – www.burghclereparish.gov.uk

Jacqui Letsome, Clerk – 28th January 2026

Actions from 12th January 2026 meeting

Item No:	Action	Due by	Progress	Owner
169	Inform B&DBC of resignation		Actioned	Clerk
171	Upload December minutes to website		Actioned	Clerk
172 (b/f)	Contact landowners re ash dieback			Cllr Harvey
172 (b/f)	Prepare joint Orchard Homes letter			Borough Cllr Izett
176	Invite Sports Club representative to attend future meetings		Actioned	Clerk
178	Accept painting donation			Cllr Morton
179	Promote councillor vacancies			All

183	Report unstable stiles			Cllr Harvey
184	Obtain grass cutting quote		Actioned	Cllr Patrick-Smith
185	Write to householders re trees		Actioned	Clerk
185	Make enquiries re removal of dangerous branch on Earlstone Common tree		Actioned	Cllr Patrick-Smith
187	Add s106 funding to April agenda		Carry forward	Clerk
188	Progress quotes re bus shelter grant <i>Hants CC advised grant not for repurposing of shelters.</i>		Closed	Clerk
189	Upload approved policies to website		Actioned	Clerk
190	Upload approved budget to website		Actioned	Clerk
190	Submit Precept request to B&DBC		Actioned	Clerk