

BURGHCLERE PARISH COUNCIL

Clerk: Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX
07851 956078 **E-mail:** clerk@burghclereparish.gov.uk

**Parish Councillors are summoned to the Annual Meeting of Burghclere Parish Council
on Monday 11th May 2026 at 7pm to be held in the Portal Hall Clubroom**

A G E N D A

1. Election of Chair

To receive nominations and vote.

2. Apologies

3. To receive Declarations of Acceptance of Office from elected members.

4. Declaration of Interests for this meeting

5. Election of Vice-Chair

To receive nominations and vote.

**6. To confirm that Burghclere Parish Council meets the eligibility requirements for
General Power of Competency**

7. Register of Interests

Reminder to review and update.

8. Election of Planning Working Group

Current members – Cllrs Whiting, Patrick-Smith & Parkes

9. Election of Finance Working Group

Current members – Cllrs Whiting & Morton

10. Election of Staffing Working Group

Current members – Cllrs Whiting, Parkes & Patrick-Smith

11. Appointment of Earlstone Common Management Committee Representatives

Current PC representatives are: Cllrs Morton and Patrick-Smith

12. Appointment of Sports Club Representative

Currently Cllr Harvey

13. Confirm Monitoring Roles

Tree Officer – Currently Cllr Morton
Footpaths – Currently Cllr Harvey
Triangle – Currently Cllr Whiting
Allotments – Currently Pinder Recreation Trust
Play area – Currently Cllr Harvey (Clerk monitors reports)
Defibrillator – Currently Cllr Barnard
Roads – Currently Cllr Barnard

14. Election of Chair & Vice-Chair of Pinder Recreation Trust Management Committee

Currently – Cllr Whiting – Chair and Cllr Patrick-Smith – Vice-Chair

Public or Press are welcome to attend.

*Alternatively, Parishioners are invited to submit comments to the Clerk via telephone - 07851 956078
or email – clerk@burghclereparish.gov.uk*

The meeting minutes will be published on the parish website – www.burghclereparish.gov.uk

Jacqui Letsome, Clerk – 5th May 2026