

BURGHCLERE PARISH COUNCIL

Clerk: Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX
07851 956078 **E-mail:** clerk@burghclereparish.gov.uk

**Parish Councillors are summoned to a meeting of Burghclere Parish Council on
Monday 11th May 2026 at 7.15pm**

to be held in the Portal Hall Club Room

A G E N D A

- 1. Apologies**
- 2. Declaration of members' interests for this meeting**
- 3. Confirm minutes of the Ordinary Council Meeting held on 13th April 2026**
- 4. Review progress of actions from meeting held on 13th April 2026**
 - As given at end of agenda
- 5. To receive minutes of Pinder Recreation Trust meeting held 9th March 2026**
 - To be circulated and accepted as a report to this meeting.
- 6. County councillor report**
- 7. Borough councillor report**
- 8. Police report**
- 9. Parishioners' open time**
- 10. Sports Club**
 - To receive update.
- 11. Chairman's comments**
- 12. Planning applications and appeals received since previous meeting**
 - To consider applications and appeals received since 9th March 2026
 - 26/00763/HSE Griord House Broken Way Adbury Holt Newtown
Proposed conversion of outbuilding to form carers bed-sit, with extension for disabled person.

Response due by: 13th May 2026

Documents available here:

26/00763/HSE | Proposed conversion of outbuilding to form carers bed-sit, with extension for disabled person | Griord House Broken Way Adbury Holt Newtown Hampshire RG20 9BN

- 26/00708/FUL Land Between the Junction of Winchester Road & Harts Lane
Erection of 18 no. two, three and four bed dwellings, to include parking, landscaping and access, and other associated works.

Response due by: 19th May 2026

Documents available here:

26/00708/FUL | Erection of 18 no. two, three and four bed dwellings, to include parking, landscaping and access, and other associated works. | Land Between The Junction Of Winchester Road And Harts Lane Harts Lane Burghclere Hampshire

- **To note:**

- Planning Applications received for consultation after the meeting agenda has been published may also be considered.
- Planning Applications currently being considered/in appeal/enforcement to be reviewed as required.
- Decisions recorded since previous meeting:

26/00273/LBC & 26/00272/HSE Wergs Manor Well Street Old Burghclere RG20 9NH
Granted

13. Planning update

14. Road and Flooding matters.

15. Footpaths report

16. Tree Report

17. Policies for approval

- To review & approve Standing Orders.

18. Lengthsman

- To review schedule of planned visits for 26/27 and agree tasks for June visit (tbc)
- To approve signing of agreement.

19. Accounts

- All documents to be circulated prior to the meeting:
 - To note monthly payments previously approved and approve any additional payments.
 - To note bank reconciliation to 30th April 2026
 - To note and agree general and earmarked reserves to be carried forward.
 - To review conflicts of interest with BDO Littlejohn (external auditor).
 - To agree transfer of funds from community account to the instant savings account.

20. Clerk's report

21. Future meetings

- The next Ordinary meeting will be held on Monday 8th June 2026.
- The Annual Parish Assembly will be held on Tuesday 12th May 2026

Public or Press are welcome to attend. Alternatively, Parishioners are invited to submit comments to the Clerk via telephone - 07851 956078 or email – clerk@burghclereparish.gov.uk

The meeting minutes will be published on the parish website – www.burghclereparish.gov.uk

Jacqui Letsome, Clerk – 5th May 2026

Actions from April meeting

Item No:	Action	Due by	Progress	Owner
196 c/f	Report unstable stiles			Cllr Harvey
238	Upload March minutes to website		Actioned	Clerk
248	Upload Planning responses		Actioned	Clerk
252	Upload approved policies to website		Actioned	Clerk
253	Respond to grant application		Actioned	Clerk
254	Process approved payments		Actioned	Clerk
254	Add reserves to May agenda		Actioned	Clerk